**ACTIVITY LIST & ACTIVITY ATTRIBUTES**

**ONLINE SHOPPING**

**I. Activity List**

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| **Activity List** | | | |
| **Project: Online Shopping** | | | **Date: xx** |
| **Activity ID No.** | **Activity Name** | **Description of Work** | **Responsibility** |
| 001 | Setting out detailed project goals | This activity consists of setting out detailed project goals, roles and responsibilities, identifying the main stakeholders, and the level of authority of a project manager | Hung has primary responsibility and Hoang is the alternate |
| 002 | Identifying the main stakeholders |  |  |
| 003 | Define scope statement |  |  |
| 004 | Outlining the project's deliverables | This activity consists of outlining the project's deliverables, identifying the constraints, assumptions and key success factors and defining the boundaries of a project | Hung is responsible for this activity |
| 005 | Identifying the constraints |  |  |
| 006 | Assumptions and key success factors |  |  |
| 007 | Defining the boundaries of a project |  |  |
| 008 | Determine Project Team | This activity is the construction team based on the scope and requirements of the project | Hung is responsible for this activity |
| 009 | Project Team Kickoff Meeting | This activity is to disseminate the project to the members participating, describes an overview and preliminary of project and give some project requirements | Hung has primary responsibility and all team members are the alternate |
| 010 | List works |  |  |
| 011 | Create WBS Dictionary |  |  |
| 012 | Create Activity and Activity Attributes List |  |  |
| 013 | Setting out the phases | This activity consists setting out the phases, activities, and tasks needed to deliver the project. The timeframes required along with the resources and milestones | Hung has primary responsibility and Khoi is the alternate |
| 014 | Define tasks needed to deliver the project |  |  |
| 015 | Project Handover Meeting | This activity is describing in detail the requirements and schedule tasks of the project from there assigning tasks to members | Hung has primary responsibility and all team members are the alternate |
| 016 | Set up computer, modem, router | This activity is purchasing of equipment and software necessary for project development | Hung is responsible for this activity |
| 017 | Install DBMS, Design tools, IDE, Test tools |  |  |
| 018 | Layout functional and non-functional requirements | This activity is describing the software system to be developed, layout functional and non-functional requirements, include a set of use cases that describe user interactions that the software must provide | Khoi is responsible for this activity |
| 019 | List use cases |  |  |
| 020 | Define software architecture |  |  |
| 021 | Verify & Validate Software Requirement Specification | This activity is to analysis and evaluation of the software requirements specification has been described, might modified if there is unsuitable description | Hung responsible for this activity |
| 022 | System architectural design |  | Son is responsible for this activity |
| 023 | System logical design |  | Son is responsible for this activity |
| 024 | System physical design |  | Son is responsible for this activity |
| 025 | Define tables of database | This activity is design a detailed data model of database. This data model contains all the needed logical and physical design choices and physical storage parameters needed to generate a design in a data definition language | Son is responsible for this activity |
| 026 | Set up table relationships |  | Son is responsible for this activity |
| 027 | Design Mockup | This activity is to design an intuitive interface for users to interact | Hoang is responsible for this activity |
| 028 | Design Logo |  | Hoang is responsible for this activity |
| 029 | Coding database |  | Hoang is responsible for this activity |
| 030 | Coding view page | This activity is writing the executable program code | Khoi is responsible for this activity |
| 031 | Coding controller |  | Son is responsible for this activity |
| 032 | Test Plan | This activity is describing the scope, approach, resources and schedule of intended test activities. It identifies amongst others test items, the features to be tested, the testing tasks, who will do each task, degree of tester independence, the test environment, the test design techniques and entry and exit criteria to be used | Manh is responsible for this activity |
| 033 | Unit Test | Test each function of code | Khoi is responsible for this activity |
| 034 | Integration Test | This activity is test all modules are combined or not combined with other work done to achieve results such as documents required have been identified | Manh is responsible for this activity |
| 035 | System Test | This activity is to evaluate the system's compliance with its specific requirements | Manh is responsible for this activity |
| 036 | Deploy Server | This activity is installing the software on the server | Hoang is responsible for this activity |
| 037 | User Training | This activity includes training user and collect review of them | Manh is responsible for this activity |
| 038 | Put project to realistic environment | This activity includes configuring network settings and appropriate firewall rules to allow required access to the server | Son is responsible for this activity |
| 039 | Configuring network settings |  |  |
| 040 | Set appropriate firewall rules |  |  |
| 041 | Training employee |  |  |
| 042 | Assign Tasks |  |  |
| 043 | Control employee’s performance |  |  |
| 044 | Estimate and pay cost |  |  |
| 045 | Create balance sheet |  |  |
| 046 | Schedule tasks |  |  |
| 047 | Time management |  |  |
| 048 | Research strategy |  |  |
| 049 | Software development model |  |  |
| 050 | Quality assurance |  |  |
| 051 | Marketing |  |  |
| 052 | Project Status Meetings |  |  |
| 053 | Minutes of Meetings |  |  |
| 054 | Control Overfund |  |  |
| 055 | Control Delay progress |  |  |
| 056 | Control Lack of skills and experience |  |  |
| 057 | Control Project changes |  |  |
| 058 | Closeout meeting | This activity includes review statement of work, summarize what was done, promote the advantages and disadvantages need to be overcome | Hung has primary responsibility and all team members are the alternate |
| 059 | Document Lessons Learned | This activity is to record the lessons gained through projects | Hung has primary responsibility and all team members are the alternate |
| 060 | Update Files/Records | This activity is last edit documents, supplement necessary documents | Hung has primary responsibility and all team members are the alternate |
| 061 | Archive Files/Documents | This activity is to archive all necessary files and documents | Hung has primary responsibility and all team members are the alternate |

**II. Activity Attributes List**

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| **Activity Attributes** | | |
| **Project:** **Online Shopping** | | **Date:** **xx** |
| **Activity ID:** 001 | **Activity:** Develop Project Charter | **WBS No:** 1.1.1 |
| **Activity Description:** This activity consists of setting out detailed project goals, roles and responsibilities, identifying the main stakeholders, and the level of authority of a project manager | | |
| **Activity Responsibility:** Hung has primary responsibility and Hoang is the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is analyzing and evaluating the feasibility of the project stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  The project is feasible and can be implemented |
| **Activity Successors:**  Create Preliminary Scope Statement will begin upon completion of this activity. | **Successor Scheduling:** Once this activity is complete the planning phase is implemented. Finish-Start relationship. | **Successor Dependency:**  Sponsor approves project charter |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** The project is accepted | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 002 | **Activity:** Create Preliminary Scope Statement | **WBS No:** 1.2.1 |
| **Activity Description:** This activity consists of outlining the project's deliverables, identifying the constraints, assumptions and key success factors and defining the boundaries of a project | | |
| **Activity Responsibility:** Hung is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Develop Project Charter stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Sponsor approves project charter |
| **Activity Successors:** Determine Project Team will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Project scope is acceptable |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Sponsor approves project charter | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
|  | | |
| **Activity ID:** 003 | **Activity:** Determine Project Team | **WBS No:** 1.2.2 |
| **Activity Description:** This activity is the construction team based on the scope and requirements of the project | | |
| **Activity Responsibility:** Hung is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Create Preliminary Scope Statement stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Project scope is acceptable |
| **Activity Successors:**  Project Team Kickoff Meeting will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Team is established |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Project scope is acceptable | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 004 | **Activity:** Project Team Kickoff Meeting | **WBS No:** 1.2.3 |
| **Activity Description:** This activity is to disseminate the project to the members participating, describes an overview and preliminary of project and give some project requirements | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Determine Project Team stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Team is established |
| **Activity Successors:**  Develop Project Plan will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  All members understand the project's overview |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Team is established | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 005 | **Activity:** Develop Project Plan | **WBS No:** 1.2.4 |
| **Activity Description:** This activity consists setting out the phases, activities, and tasks needed to deliver the project. The timeframes required along with the resources and milestones | | |
| **Activity Responsibility:** Hung has primary responsibility and Khoi is the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Project Team Kickoff Meeting stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  All members understand the project's overview |
| **Activity Successors:**  Project Handover Meeting will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Develop Project Plan is acceptable |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Project scope is acceptable | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 006 | **Activity:** Project Handover Meeting | **WBS No:** 1.3.1 |
| **Activity Description:** This activity is describing in detail the requirements and schedule tasks of the project from there assigning tasks to members | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Develop Project Plan stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Develop Project Plan is acceptable |
| **Activity Successors:**  Procure Hardware/Software can begin simultaneously with this activity. | **Successor Scheduling:**  The successor can be implemented simultaneously with this activity.  Start-Start relationship. | **Successor Dependency:** |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Develop Project Plan is acceptable | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 007 | **Activity:** Procure Hardware/Software | **WBS No:** 1.3.2 |
| **Activity Description:** This activity is purchasing of equipment and software necessary for project development | | |
| **Activity Responsibility:** Hung is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Project Handover Meeting can begin simultaneously with this activity. | **Predecessor Scheduling:** This activity can be implemented simultaneously with predecessor.  Start-Start relationship. | **Predecessor Dependency:** |
| **Activity Successors:**  Develop Software Requirement Specification  will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  The necessary equipment has been fully prepared |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Develop Project Plan is acceptable | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 008 | **Activity:** Develop Software Requirement Specification | **WBS No:** 1.3.3 |
| **Activity Description:** This activity is describing the software system to be developed, layout functional and non-functional requirements, include a set of use cases that describe user interactions that the software must provide | | |
| **Activity Responsibility:** Khoi is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Procure Hardware/Software stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  The necessary equipment has been fully prepared |
| **Activity Successors:**  Verify & Validate Software Requirement Specification will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Software Requirement Specification completed |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Hardware/Software installed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 009 | **Activity:** Verify & Validate Software Requirement Specification | **WBS No:** 1.3.4 |
| **Activity Description:** This activity is to analysis and evaluation of the software requirements specification has been described, might modified if there is unsuitable description | | |
| **Activity Responsibility:** Hung responsible for this activity | **Resources and Skill Sets Required:** | |
| **Activity Predecessors:** Before this activity is Develop Software Requirement Specification  stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Software Requirement Specification completed |
| **Activity Successors:**  Design System will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Software Requirement Specification is validated |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Software Requirement Specification completed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 010 | **Activity:** Design System | **WBS No:** 1.3.6 |
| **Activity Description:** This activity is defining the architecture, components, modules, interfaces, and data for a system to satisfy specified requirements | | |
| **Activity Responsibility:**  Son is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Verify & Validate Software Requirement Specification  stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Software Requirement Specification is validated |
| **Activity Successors:**  Design Database will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Design System is completed |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Software Requirement Specification completed and validated | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 011 | **Activity:** Design Database | **WBS No:** 1.3.8 |
| **Activity Description:** This activity is design a detailed data model of database. This data model contains all the needed logical and physical design choices and physical storage parameters needed to generate a design in a data definition language | | |
| **Activity Responsibility:**  Son is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Design System stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Design System is completed |
| **Activity Successors:**  Design UI/layout can begin simultaneously with this activity. | **Successor Scheduling:**  The successor can be implemented simultaneously with this activity.  Start-Start relationship. | **Successor Dependency:** |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Design System is completed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 012 | **Activity:** Design UI/layout | **WBS No:** 1.3.8 |
| **Activity Description:** This activity is to design an intuitive interface for users to interact | | |
| **Activity Responsibility:** Hoang is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Design Database can begin simultaneously with this activity. | **Predecessor Scheduling:** This activity can be implemented simultaneously with predecessor.  Start-Start relationship. | **Predecessor Dependency:** |
| **Activity Successors:**  Coding Function will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  All design is approved |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Design System is completed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 013 | **Activity:** Coding function | **WBS No:** 1.3.10 |
| **Activity Description:** This activity is writing the executable program code | | |
| **Activity Responsibility:**  Son has primary responsibility, Hoang and Khoi is the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Design UI/layout stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  All design is approved |
| **Activity Successors:**  Design System will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Coding complete |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** All design is approved | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 014 | **Activity:** Test Plan | **WBS No:** 1.3.12 |
| **Activity Description:** This activity is describing the scope, approach, resources and schedule of intended test activities. It identifies amongst others test items, the features to be tested, the testing tasks, who will do each task, degree of tester independence, the test environment, the test design techniques and entry and exit criteria to be used | | |
| **Activity Responsibility:** Manh is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Coding Function stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Coding completed |
| **Activity Successors:**  Unit Test will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Test plan completed |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Coding completed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 015 | **Activity:** Unit Test | **WBS No:** 1.3.13 |
| **Activity Description:** Test each function of code | | |
| **Activity Responsibility:** Khoi is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Test Plan stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Test plan completed |
| **Activity Successors:**  Integration Test will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Pass all unit test |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Test plan completed | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 016 | **Activity:** Integration Test | **WBS No:** 1.3.14 |
| **Activity Description:** This activity is test all modules are combined or not combined with other work done to achieve results such as documents required have been identified | | |
| **Activity Responsibility:** Manh is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Unit Test stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Pass all unit test |
| **Activity Successors:**  System Test will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Pass integration test |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Pass all unit test | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 017 | **Activity:** System Test | **WBS No:** 1.3.15 |
| **Activity Description:** This activity is to evaluate the system's compliance with its specific requirements | | |
| **Activity Responsibility:** Manh is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Integration Test stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Pass integration test |
| **Activity Successors:**  Deploy Server will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Pass system test |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Pass integration test | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 018 | **Activity:** Deploy Server | **WBS No:** 1.3.17 |
| **Activity Description:** This activity is installing the software on the server | | |
| **Activity Responsibility:** Hoang is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is System Test stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Pass system test |
| **Activity Successors:**  User Training will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Software is installed on the server |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Pass system test | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 019 | **Activity:** User Training | **WBS No:** 1.3.18 |
| **Activity Description:** This activity includes training user and collect review of them | | |
| **Activity Responsibility:** Manh is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Deploy Server stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Software is installed on the server |
| **Activity Successors:**  Go Live will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  Trained users understand how to use this software. There is no error with program |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Software is installed on the server | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 020 | **Activity:** Go Live: Put project to realistic environment | **WBS No:** 1.3.19 |
| **Activity Description:** This activity includes configuring network settings and appropriate firewall rules to allow required access to the server | | |
| **Activity Responsibility:**  Son is responsible for this activity | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is User Training stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  Trained users understand how to use this software. There is no error with program |
| **Activity Successors:**  Closeout meeting will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  The project is put to realistic environment |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** Trained users understand how to use this software. There is no error with program | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 021 | **Activity:** Closeout meeting | **WBS No:** 1.5.1 |
| **Activity Description:** This activity includes review statement of work, summarize what was done, promote the advantages and disadvantages need to be overcome | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Go Live stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  The project is put to realistic environment |
| **Activity Successors:**  Document Lessons Learned can begin simultaneously with this activity. | **Successor Scheduling:**  The successor can be implemented simultaneously with this activity.  Start-Start relationship. | **Successor Dependency:** |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** The project is put to realistic environment | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 022 | **Activity:** Document Lessons Learned | **WBS No:** 1.5.2 |
| **Activity Description:** This activity is to record the lessons gained through projects | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Closeout Meeting can begin simultaneously with this activity. | **Predecessor Scheduling:** This activity can be implemented simultaneously with predecessor.  Start-Start relationship. | **Predecessor Dependency:** |
| **Activity Successors:**  Update Files/Records can begin simultaneously with this activity. | **Successor Scheduling:**  The successor can be implemented simultaneously with this activity.  Start-Start relationship. | **Successor Dependency:** |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** The project is put to realistic environment | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 023 | **Activity:** Update Files/Records | **WBS No:** 1.5.3 |
| **Activity Description:** This activity is last edit documents, supplement necessary documents | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Document Lessons Learned can begin simultaneously with this activity. | **Predecessor Scheduling:** This activity can be implemented simultaneously with predecessor.  Start-Start relationship. | **Predecessor Dependency:** |
| **Activity Successors:**  Archive Files/Documents will begin upon completion of this activity. | **Successor Scheduling:**  Once this activity is complete the successor is implemented. Finish-Start relationship. | **Successor Dependency:**  All files/records updated |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** The project is put to realistic environment | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |
|  | | |
| **Activity ID:** 024 | **Activity:** Archive Files/Documents | **WBS No:** 1.5.5 |
| **Activity Description:** This activity is to archive all necessary files and documents | | |
| **Activity Responsibility:** Hung has primary responsibility and all team members are the alternate | **Resources and Skill Sets Required:** here | |
| **Activity Predecessors:** Before this activity is Update Files/Records stage | **Predecessor Scheduling:** This activity must start once the predecessor is complete: Finish-Start Relationship. | **Predecessor Dependency:**  All files/records updated |
| **Activity Successors:** | **Successor Scheduling:** | **Successor Dependency:** |
| **Type of Effort:** *duration ở đây* | | |
| **Location of Activity:** All work associated with this activity will occur at head office | | |
| **Activity Assumptions:** All files/records updated | | |
| **Activity Constraints:** *yêu cầu hoàn thành theo như thời gian duration* | | |